

<https://karir.media/job/lowongan-kerja-adm-account-receivable-temporary/>

ADM ACCOUNT RECEIVABLE – TEMPORARY

Description

Deskripsi Pekerjaan

Job Descriptions:

- **HE or SHE will handle Administration task related to ACCOUNT RECEIVABLE and its simple process such as take a note for all AR transaction, make a weekly and monthly report, filling all document and others related AR task**

Job Requirements

- Age around 25 to 30 years old.
- Minimum Diploma degree in Accounting or Finance with min GPA 2.75 (scale of 4.00) from reputable university.
- Having minimum 2 years experience in ACCOUNT RECEIVABLE.
- Fluent in English and Computer skill
- HE or SHE will report to AR SUPERVISOR
- HE or SHE should be a Fast Learner person, Detail, Cooperative, Team player, Mature, Adaptive, Like to do routine task, and Workaholic person.
- Willing to be placed in our Office in **CENTRAL PARK, WEST JAKARTA**

Contacts

Tentang Perusahaan

PT Niro Ceramic Sales Indonesia is a foreign owned company (PMA), dealing in the

Hiring organization

PT Niro Ceramic Sales Indonesia

Employment Type

Job Location

Jakarta Barat, Kota Jakarta Barat, Daerah Khusus Ibukota Jakarta, Indonesia`

Base Salary

6000000

Date posted

12 November 2023

Valid through

29.02.2024

business of manufacturing & distribution of NIRO GRANITE porcelain tiles (with Swiss Heritage). For over 40 years, Niro Granite has succeeded in preserving the Swiss Heritage by always delivering high quality tiles and services to the customers around the world.

Our excellent product collections, superior quality, consistency in standards and innovative marketing support coupled with customer care efficiency and logistics management are the reasons and explanations that make Niro Granite as a globally well-known and trusted brand. In Indonesia, the company is a well-established outfit with a network of branches reaching to several main cities such as Jakarta, Bandung, Surabaya and Medan.